

# **Workforce Partnership of Greater RI**

## **Board of Directors**

**November 13, 2013**

**Present: Gip Cabral, Diane Cook, Vanessa Cooley, Bob Cooper, Joseph DeSantis, Thomas Fay, Scott Greco, Paul Harden, Wendy Kagan, Steven Kitchin, Robert Langlais, Mark Mancinho, Joseph Oakes, Paul Ouellette, Gail Patry, Jennifer Rossi-Stephens, Scott Seaback, Robin Ann Smith, Jason Vlaun, Jay Visnjic, James White, Paul Wielgus**

**Absent: Alexis Devine, Guy Gauvin, Victoria Gaillard-Garrick, Kathleen Grygiel, Karen Jedson, Peter Koch, Sharon Lee, Dorothy Mattiello, Raymond Pingitore, Lauren Slocum, Darrell Waldron**

**WPGRI Staff: Nancy Olson, Kara Aniballi, Maria Carlucci, Diane Vendetti, Carlos Ribeiro, Sharon Geoffrey**

**DLT Staff: Rick Brooks, Dan Brown, David Tremblay**

**Guests: Jim Glover**

## **Welcome/Call to Order**

**Chair Steven Kitchin called the meeting to order at 8:00 a.m. and requested the Board review the minutes from October 8, 2013 meeting.**

**Vote: Robin Ann Smith made a motion to accept the minutes. Joe Oakes seconded the motion. The motion passed unanimously.**

### **Chairman's report**

**Chair Kitchen stated on October 11, 2013 he attended a tour at the Providence netWORKri with Director Fogarty, Sue Chomka and members of the Governors Workforce Board. The new chair of the GWB Strategic Committee, Mike Grey, wanted to visit a one stop to have a greater understanding of the LWIBs and the services they provide. Chair Kitchen stated on October 23, 2013 he attended a conference on disabilities and also attended the Governors Workforce Board retreat on October 30, 2013.**

**Chair Kitchen then reported that he approached Karen Jedson, Director of Tourism Culture and Development, to lead the Marketing Task Force Committee. Karen agreed and members of the task force include herself, Gail Patry, Wendy Kagan, and Scott Seaback.**

### **Executive Director's Report**

**Executive Director Nancy Olson stated WPGRI has two new hires. The first hire is an internal promotion. Sharon Geoffrey was one of WPGRI's Senior Monitors; she is now an Assistant Coordinator. The second Assistant Coordinator is Maria Carlucci. Maria has previous experience in the Treasurers Office.**

**Nancy stated WPGRI's new website has been sent out for security testing. She also stated WPGRI, WDS, and SWIO are making progress in obtaining more accurate MIS reports.**

### **PY14 Annual Meeting Schedule**

**Chair Kitchen advised the Board the PY14 meeting schedule for Board of Directors, Youth Council, Board Development, Quality Assurance, and Strategic Development meetings was incorporated in the members packets.**

### **Strategic Retreat Dashboard**

**Chair of the Strategic Development Committee, Paul Harden, presented the proposed Dashboard. The Board suggested some changes on the different graphs. The changes will be made and presented at the Tuesday, January 14, 2014 Board of Directors meeting.**

### **Guest Speakers**

**Executive Director, Rick Brooks, of the Governor's Workforce Board (GWB) gave WPGRI's Board an overview of the different funding opportunities, tax credits and related GWB programs.**

**Administrator of the State Workforce Investment Office (SWIO), David Tremblay, gave a presentation on his offices roles and duties. David stated SWIO monitors all WIA programs. David then discussed the On-Ramps grant that SWIO applied for and secured and which WPGRI**

**funds and participates.**

## **Committee Reports**

### **Board Development**

**Chair of the Board Development Committee, Paul Ouellette, stated he will be presenting Dean Patterson from AAA and Roger LaFlamme from PolyWorks resumes at the next Board Development Committee meeting for approval.**

### **Quality Assurance**

**There was no new business to report.**

### **Strategic Development**

**Chair of the Strategic Development Committee, Paul Harden, stated he met with WPGRI Staff, SWIO Staff, and Providence Cranston Staff to discuss OJT contracts and Customized Training.**

### **Youth Council**

**Chair of the Youth Council Committee, Gip Cabral, reported the summer employment outcomes. This included JDF, DHS, and WIA reports.**

### **Adjournment**

**At 10:00 a.m. Chair Kitchen requested a motion to adjourn the meeting.**

**Vote: Paul Harden made a motion to adjourn the meeting. Robin Ann Smith seconded the motion. The motion passed unanimously.**

**Respectfully submitted,**

**Kara Aniballi**